



GUJARAT ENERGY

BIDDER QUALIFICATION CRITERIA (BQC)

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR DIFFERENT TYPE OF AIR CONDITIONER (AC) INSTALLED AT VARIOUS LOCATIONS OF GUJARAT ENERGY LIMITED (GUJARAT, MAHARASTRA, MADHYA PRADESH, RAJSTHAN , HARYANA ,PUNJAB AND DNH)

Document No.: GEL/ADMIN/AC MAINTENANCE/001/BQC

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**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR DIFFERENT
TYPE OF AIR CONDITIONER (AC)**

File No: GEL-HR,Admin &Audit-2026-8-190115

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INSTALLED AT VARIOUS LOCATIONS OF GUJARAT ENERGY LIMITED (GUJARAT, MAHARASTRA, MADHYA
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Sr. No.	Criteria	Supporting Documents																		
A	Technical Criteria																			
A1.	The Bidder shall have successfully carried out and completed Comprehensive Air conditioner maintenance Contract (AMC) during the last 7 years reckoned from the month in which this tender is published: Cluster - 1 Zone – 1: Gandhinagar - Ahmedabad Rural - Nadiad - Anand Rural - Panchmahal - Dahod Zone – 5: Aburoad - Sirohi - Jalore- Dungarpur - Banswara - Ratlam -Ujjain <table border="1"> <tr> <td>a</td><td>Three similar completed works, each costing not less than</td><td>2.11 Lakh</td></tr> <tr> <td>b</td><td>Two similar completed works, each costing not less than</td><td>2.65 Lakh</td></tr> <tr> <td>c</td><td>One similar completed works, costing not less than</td><td>4.23 Lakh</td></tr> </table> Cluster - 2 Zone - 2 : Surat - Ankleshwar - Bharuch - Narmada Zone - 3 : Valsad - Vapi - DNH - Thane - Vasai - Boisar <table border="1"> <tr> <td>a</td><td>Three similar completed works, each costing not less than</td><td>2.52. Lakh</td></tr> <tr> <td>b</td><td>Two similar completed works, each costing not less than</td><td>3.15. Lakh</td></tr> <tr> <td>c</td><td>One similar completed works, costing not less than</td><td>5.05 Lakh</td></tr> </table> Cluster – 3 Zone – 4: Surendranagar -Rajkot - Jamnagar - Bhavnagar - Amreli - Bhuj - Morbi	a	Three similar completed works, each costing not less than	2.11 Lakh	b	Two similar completed works, each costing not less than	2.65 Lakh	c	One similar completed works, costing not less than	4.23 Lakh	a	Three similar completed works, each costing not less than	2.52. Lakh	b	Two similar completed works, each costing not less than	3.15. Lakh	c	One similar completed works, costing not less than	5.05 Lakh	Supporting documents against above should be as follows: - Bidders not associated with GEL shall submit the copy of Purchase Order/Work order/Contracts for fulfilment of the criteria specified herein and shall submit the corresponding satisfactory work completion certificate/Execution Certificate as documentary evidence towards adherence to the criteria specified herein. - Bidders associated with GEL (existing and previously) shall submit the GEL issued Purchase Order/Work order/Contracts for fulfilment of the criteria specified herein.
a	Three similar completed works, each costing not less than	2.11 Lakh																		
b	Two similar completed works, each costing not less than	2.65 Lakh																		
c	One similar completed works, costing not less than	4.23 Lakh																		
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GUJARAT ENERGY
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	a	Three similar completed works, each costing not less than	1.6 Lakh	
	b	Two similar completed works, each costing not less than	2.01 Lakh	
	c	One similar completed works, costing not less than	3.22 Lakh	
	Cluster - 4 Zone - 6 : Amritsar – Bathinda – Gurdaspur – Hoshiarpur - Batala - Sirsa			
	a	Three similar completed works, each costing not less than	0.20 Lakh	
	b	Two similar completed works, each costing not less than	0.25 Lakh	
	c	One similar completed works, costing not less than	0.41 Lakh	
	Notes: i. Successfully work do Comprehensive AMC of Air conditioners. ii. All values are basic values, excluding GST or any taxes. iii. Purchase order/ contract issue date shall be considered as a base April/2019 for 7-year duration calculation. iv. Multiple PO / limit PO / Work Order/ job order against a single contract or tender can be considered as a Single Order). v.			
A2.	Bidder shall have office set up in location as defined below (Service require for following cluster) Cluster - 1 Zone - 1 Gandhinagar - Ahmedabad Rural - Nadiad - Anand Rural - Panchmahal - Dahod)		Rent Agreement / Shop and Establishment Registration Certificates of Municipal Corporation/Nagar Palika/ Grampanchayt of Location as mentioned. Or	

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	Zone - 5 Aburoad - Sirohi - Jalor- Dungarpur - Banswara - Ratlam -Ujjain For cluster 1 Bidder shall have permanent local office set-up at any of the location from Ahmedabad/Gandhinagar for cluster-1. Cluster - 2 Zone - 2 : Surat - Ankleshwar - Bharuch - Narmada Zone - 3 : Valsad - Vapi - DNH - Thane - Vasai – Boisar Bidder shall have permanent local office set-up at any of the location from Surat/ Ankleshwar/ Bharuch/ Vapi for cluster-2 Cluster – 3 Zone - 4 Surendranagar -Rajkot - Jamnagar - Bhavnagar - Amreli - Bhuj - Morbi Bidder shall have permanent local office set-up at any of the location from Rajkot/ Jamnagar/ Bhavnagar/ Morbi for cluster-3 Cluster – 4 Zone – 6 Amritsar - Bathinda– Gurdaspur – Hoshiarpur - Batala - Sirsa Bidder shall have permanent local office set-up at any of the location from Amritsar/Bathinda/Sirsa/Gurdaspur/Hoshiarpur/ Batala For cluster -4	The L1 bidder shall establish its offices at the specified cluster-wise locations within 30 days from the date of award of the contract.
B	Financial Criteria	

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- B.1**
- Bidder shall have minimum Annual Turnover as per table below in any of the preceding three financial years to be reckoned from the Tender publishing month.
 - Bidder shall have a minimum Working Capital as per table below for the last audited financial year.
 - Bidder's Net Worth as per the last audited financial statement shall be positive.

Cluster - 1

Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)
AMC OF AC MAINTENANCE	8.4	1.7

Cluster - 2

Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)
AMC OF AC MAINTENANCE	10.10	2.02

Cluster - 3

Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)
AMC OF AC MAINTENANCE	6.44	1.28

Cluster - 4

Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)
AMC OF AC MAINTENANCE	0.81	0.16

Bidder shall submit following documents as the documentary evidence toward adherence to the criteria specified herein:

- Chartered Accountant Certificate with UDIN confirming annual turnover, working capital & net worth as per criteria specified herein.

Note:

1.If the bidder's working capital is inadequate, the bidder shall furnish a letter from any bank approved by Government of Gujarat for submission of Bank Guarantee as per relevant GR applicable at the time of Tender published date, confirming the availability of the line of credit for the working capital requirement as specified herein.

2.If audited financial report of Last FY is not available, then preceding Financial Year shall be considered and relevant documents shall be provided.

3.If audit report is not applicable as per Income Tax Rules, in such cases bidder to submit, full income tax return along with CA certification (with UDIN) incorporating additional as below.

a) "Profit offered for tax" in Income Tax Return for respective year/years to be made part of the CA certificate.

If audit is not applicable, CA to certify in his certificate that the vendor is not covered under the Tax Audit as per Income Tax Act, 1961 and rules there too in the respective year/years and the turnover reported in the return of income filed with the Income Tax Department are matching with books of accounts.

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BQC Notes (Most Important):

1. Bidder shall submit all supporting documents in English language only. In case the certificates/ documents are in a language other than English, translated documents of the same, duly attested by a third-party agency, shall however be submitted along with the technical bid
2. Bidder shall submit all qualification documents (preferably colour scan copy) as mentioned above on N-procure. No additional documents in the physical form shall be considered.
3. All qualification documents as mentioned above falls under rejection category and non-submission of any of the requisite documents shall make the bid liable for rejection summarily.
4. For Bidder associated with GEL, Documentary evidence for work completion (i.e. Invoice / Inspection Release Note / Completion Certificate / Performance Certificate) against Gujarat EnergyGujarat Energy Limited Purchaser Order/ Work order/ contract is not require. However, the same will be verified by GEL internally and Technical evaluation will be carried out by GEL as per criteria considering submitted PO/work order/contract.
5. Bidder is suggested to submit the documents which have been already verified by GEL/GEL appointed consultant in previous tenders, if any. In case of submission of documents which have been not verified by

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 GUJARAT ENERGY Gujarat Energy Limited	COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR DIFFERENT TYPE OF AIR CONDITIONER (AC)
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GEL/GEL appointed consultant in previous tender, Bidder is suggested to submit the document for which issuing authority is accessible and responsive.

6. Bidder shall submit contact details (other than GEL) of document issuing authority with minimum as Name & Designation, Office address, Email address and Contact Number
7. Documents shall be submitted in line with BQC requirement only.
8. Only those documents which are sufficient for qualification shall be uploaded. Extra documents shall be avoided.
9. The Bidder may quote for more than two (2) Clusters. The Bidder shall be evaluated separately for each Cluster based on the evaluation criteria specified in the Tender. However, for the purpose of award of the Contract, a Bidder shall be eligible for the award of a maximum of two (2) Clusters. If a Bidder is found to be the lowest (L-1) bidder in more than two (2) Clusters, the Contract shall be awarded for only two (2) Clusters in a manner that results in the **least overall cost to the Owner**, in accordance with the "**Least Cost to Owner**" principle.

SAMPLE CHECKLIST FOR BIDDERS (to be modified as per BQC criteria)

Checklist for BQC (Only for bidders' reference, criteria and supporting document for evaluation shall be considered as per above table):

Sr. No	Supporting Documents to be submitted	Submitted in Technical Bid (Yes/ No)
A	Technical Criteria A1 Check list	
1(a)	GEL associated Bidder (Existing and Previously) : Submit GEL issued Purchase Order/Work order/Contracts as per criteria	
1(b)	GEL non-associated Bidder: Submit Purchase Order/Work order/Contracts as per criteria	

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1(c)	GEL non-associated Bidder: Submit Completion Certificate or Execution Certificate against submitted Purchase Order/Work order/Contracts as per criteria reflecting min. below details but not limited to-Completion certificate or Execution Certificate shall contain Purchase Order/Work order/Contracts no. , duration, quantity etc.	
B	Financial Criteria B1 Check list	
2(a)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Turn over from Audited Balance Sheets from any of preceding Five financial years i.e. any one of FY 20-21, FY 21-22 and FY 22-23.	
2(b)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Working Capital from Audited Balance Sheets. i.e. FY 22-23, if audited balance sheet is not available for FY 22-23, bidder shall submit CA certificate for FY 21-22	
2(c)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Net worth from Audited Balance Sheets. i.e. FY 22-23, if audited balance sheet is not available for FY 22-23, bidder shall submit CA certificate for FY 21-22	
2(d)	All Bidders (GEL associated as well as non-associated) : If audit report is not applicable as per Income Tax Rules- Submit full income tax return along with CA certification (with UDIN) incorporating additional as below. a) "Profit offered for tax" in Income Tax Return for respective year/years to be made part of the CA certificate. b) If audit is not applicable, CA to certify in his certificate that the vendor is not covered under the Tax Audit as per Income Tax Act, 1961 and rules there too in the respective year/years and the turnover reported in the return of income filed with the Income Tax Department are matching with books of accounts.	